



**SUMMIT PARTNERS CREDIT ADVISORS**  
***INVESTMENT INTERN JOB DESCRIPTION***

**Who we are:**

Summit Partners ([www.summitpartners.com](http://www.summitpartners.com)) is an alternative asset management firm founded in 1984. The firm currently manages over \$19 billion in capital dedicated to growth equity, fixed income and public equity opportunities.

Summit Partners Credit Advisors ([www.summitpartners.com/credit](http://www.summitpartners.com/credit)) is the credit affiliate of Summit Partners. Summit Credit was founded in 2010 and leverages the substantial resources and deep network of Summit Partners. To date, Summit Credit has invested more than \$2 billion of capital to over 40 businesses across a variety of industries. Investments range from debt to equity, primarily in North American middle market companies. Many of the transactions are privately originated and negotiated, but the funds have the flexibility to trade in the public markets for value opportunities. Transactions typically contain an element of complexity, involving acquisitions or mergers, growth initiatives, corporate transformation or analytical complexity.

**What you'll do:**

Investment Interns work directly with investment professionals to assist in the development and evaluation of new investment ideas, as well as help with the management of existing investments. The position is very dynamic and exposes Investment Interns to investing across the entire capital structure from debt to equity.

Investment Interns will get exposure to all aspects of the investment process including performing qualitative and quantitative due diligence on companies and industries, working with management teams, writing investment memorandums, building financial models, and participating in the legal documentation of transactions.

**What you're like:**

Investment Interns who join Summit Credit must be rising seniors and possess a strong record of academic achievement with a GPA of 3.5 or higher, and be proficient in Microsoft Excel. The Investment Intern position requires highly motivated, detail oriented individuals with strong analytical and communication skills. Interns must be able to think quickly and will work in a fast-paced environment. Successful candidates must have a proven track record of leadership skills.

**Terms:**

This role is based in our Boston office (in centrally-located Back Bay). The Investment Intern will report to senior investment professionals on the Credit team, and will be paired with an Associate for the duration of the summer as a mentor.

The position is a paid 10-week commitment. High performing Investment Interns may be offered a full time job as an Investment Analyst after graduation. In this position, your work schedule is typically Monday through Friday from 8:30 am to 5:30 pm with overtime to be expected. This schedule may vary from week to week.

**Equal Employment Opportunity:**

*Summit Partners is an equal opportunity employer in all its employment practices, and affirms that there shall be no discrimination against any Employee or applicant for employment on grounds of a person's race, color, national origin, age, religion, gender (including gender identity and gender expression), sex, sexual orientation, genetic characteristics and information, physical or mental disability, medical condition, military or veteran status, marital status, citizenship status, ancestry, or any other legally protected characteristic. This policy extends to recruiting, hiring, training, compensation, benefits, overtime, job classification, assignments, working conditions, promotions, transfers, separation, reemployment and all other conditions of employment.*